

Arizona Children's Executive Committee (ACEC) Meeting Minutes

Thursday, April 24, 2008 1:00 PM – 3:00 PM AZ Department of Health Services 150 N. 18th Ave Phoenix, AZ 85007			
Members Present Michele Flatbush – Cenpatico Sue Gilbertson – Parent Kim Engle – DBHS Kevin Flynn – DBHS Jacob Mitchell– DBHS Dan Wynkoop – BHPC Mary Hauk – CPSA Laura Henry – DBHS Meena Shahi – DBHS Rodgers Wilson – DBHS Mark Ewy - DCYF Mike Carr- DCYF Jennie Lagunas – DBHS Larry Starks – ADJC Terri Kang - Magellan Jytte Methmann -DBHS Bob Klaehn – DDD Anne Rock – DBHS Steve Lazere- DBHS Nitika Singh - DBHS Wayne Goulet - DBHS Roberta Brown - ADE Jane Kallal – Family Involvement Center Vicki Johnson - MIKID Rudy Mayfield – Juvenile Probation			
ITEM	DISCUSSION	FOLLOW –UP ITEMS	PERSON RESPONSIBLE
Welcome/Introductions	Dr. Wilson welcomed participants and introductions were given.	None	NA
Review of Minutes from 3/27/08 meeting	The minutes were approved as written.		
Old Business/Follow-Up			
ACEC Strategic Plan Updates	Goal (1), Strategy (2) 2.1 Jennie Lagunas provided a handout, Inventory of State Level Inter Agency, Family and Stakeholder Committees, Task Forces or Special Initiatives Related to Children with Behavioral Health Needs. A web link address was added to the Committee or Task Force if available. Jennie asked if information that was region or district specific would be beneficial. It was recommended that the Children Coordinating Councils and Family Committees be added to the Inventory	Mary Hauk, Vickie Johnson and Kim Engle will provide information regarding these groups. Updates to be provided for Goal 2, Strategy (1), 1.4, May 22, 2008 Strategy (2), 2.1, May 22, 2008	Jennie Lagunas ACEC Clinical Subcommittee – Bob Crouse
ACEC Newsletter	Laura Henry provided an update. Laura will send out the draft newsletter as a PDF file as some people had problems opening the document. Suggestions were made regarding success stories that could be included in the newsletter. Jytte Methmann reported that Kim Skrentny would provide a report from the Training Committee by May 2 nd . Vicki Johnson stated that she would do a write up for the newsletter on the	Newsletter will be sent to committee members for review and distribution	Laura Henry

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	special education webinar held on April 1 st . This activity relates to Goal (1), Strategy (1), 1.1 of the ACEC Strategic Plan.		
Executive Order 2008-01	<p>Jennie Lagunas reported that the Governor's Executive Order involves substance abuse treatment to child welfare involved families. The Executive Order asks that executive agencies provide the Governor with information about the state's capacity to provide substance treatment services to adults and children. An inventory of providers was created to determine capacity. There was discussion regarding how to define capacity and specialized capacity needs of specific populations i.e. those receiving service from the Division of Developmental Disabilities.</p> <p>There are other aspects of the Order that are still being addressed. The next step is to meet with DCYF, Governor's Office and staff within DHS to develop a work plan that will outline progress towards accomplishing the requirements outlined in the Executive Order.</p>		
Other Updates			
State Infrastructure Grant/Substance Abuse Coordination Grant (SIG/SAC) Updates	<p>Nitika Singh reported on the following:</p> <ul style="list-style-type: none"> ▪ Statewide Dare to Be Different Youth Conference (97 Youth in attendance) ▪ CFT training with John Vanderberg, additional training opportunities will be available in May 08. ▪ Family Involvement and Adolescent Substance Treatment follow up summit. Findings of the summit identified a need for more coordination, interagency involvement of child serving agencies and family involvement ▪ Training in May to be provided by Dr. Rusty Clark on Youth Transition to the adult behavioral health system ▪ A SIG site visit is scheduled for June 08 ▪ A substance abuse 2-day conference is scheduled for September 11th and 12th. Nitika requested ideas for conference topics. Dr. Wesley Clark will be participating in this conference. Dr. Klaehn would like to see one of the topics at the conference address co-occurring conditions among persons with developmental disabilities. Family members will be invited to attend. 		
Best Practices Advisory Committee	Dr. Goulet reported that the committee has not met since the last ACEC meeting. Next meeting is scheduled for May 13th. The Assessment Subcommittee has sent out the assessment practice protocol for review. The Birth to Five workgroup recently met in Casa Grande and is still working on their practice protocol.		

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JK Settlement/Children's System of Care	Kim Engle reported that April 15 th ended the 3 rd quarter of the fiscal year. DBHS is currently in the process of reviewing progress reports around network issues and children system of care updates from the RBHA's. DBHS is planning to meet with each T/RBHA to provide support in meeting their goals and target dates for the system of care plan.		
Subcommittee Updates			
Clinical Subcommittee	Bob Crouse reported that the Clinical Subcommittee met recently and brainstormed regarding task 1.4 of the Strategic Plan. The subcommittee will develop a draft of the process for task 2.1 of the plan and present at the next ACEC meeting for discussion.		
Family Involvement Subcommittee	<p>In April 2008, the committee organized a special education training and consultation session broadcasted through an internet based teleconferencing system. Use of teleconferencing made it possible to reach families across Arizona. In total, 17 families in Phoenix, Yuma and Tucson participated in the session. Two trainers/consultants provided an overview of handouts about special education and then the session proceeded to a question and answer session. Each parent was given an opportunity to ask any question or raise any concern that they had about the challenges their child was having at school and then received advice on how to request services or changes in their child's education plan. The committee plans to sponsor up to 4 more sessions in 2008, including day, night, and weekend sessions, and also sessions for Spanish-speaking families. This activity relates to Goal (3), Strategy (2), 2.1 of the ACEC strategic plan. The goal is to do this again in August before school starts and then set a twice/year schedule with a maximum of twenty people per session.</p> <p>There was also discussion with Denise Baker from Child and Family Support Services who is collecting information from families regarding recommended content for a booklet regarding direct services.</p> <p>Vickie provided posters to publicize the upcoming Children's Mental Health Week.</p>		
Adolescent Substance Abuse Subcommittee	Nitika Singh provided an update from the April meeting. A workgroup was established at this meeting that will identify tasks that this subcommittee can work on. The subcommittee will then take these tasks to the ACEC for their feedback and recommendations.		
Training Subcommittee	The Training Subcommittee met in April and began its review of the curricula resources identified to date for the areas of the work plan that		

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	<p>address how to navigate the educational process; from the Parent Information Network CD, several sources of information were identified and cataloged under each curriculum category listed in the work plan. Subcommittee members submitted materials and outlines related to the educational system's structure, enrollment processes, educational goals, functions and resources plus questions from CPS and behavioral health staff/trainees related to organizational structure and school culture they would like more information on. In organizing multiple sources of information an outline entitled, "Curricula Resources: Navigating the School System" has been developed. The actual training curricula will be pasted into this outline as the subcommittee completes its work for each area. Subcommittee members briefly discussed ideas for rolling out this training extending beyond the behavioral health system to other state and family agencies.</p> <p>Kim Skrentny requested that DDD and AOC identify a representative from their respective agencies to serve on the training subcommittee. Dr Klaehn asked that he be e-mailed as to the next meeting date.</p>		
RBHA and Other Agency Updates			
Magellan	<p>The Children's System of care plan is being updated. Magellan has formed a workgroup that is focused on transition age youth that involves participants from the children's and adult system; they are developing strategies to help improve services for children transitioning into adulthood. The Child and Adolescent Advisory Council are working on full CFT implementation as well as reducing out of home placements. Magellan submitted a revised pilot proposal to the Tinker Toy Committee on children in detention. The proposal seeks to improve the efficiency on getting children who are not enrolled but are eligible for enrollment enrolled while they are in detention. One of the goals is to get assessments and clinical recommendations to the Judges in a timely manner to assist the Judges with making disposition decisions. Magellan is working on a substance abuse training plan and getting input from the PNO's. The Child and Family Advisory Partnership meeting is taking place next Wednesday at FIC starting at 5:30pm.</p>		
CPSA	<p>CPSA is working on the children's system of care plan and reported the following:</p> <ul style="list-style-type: none"> ▪ CPSA provided Ansel Casey train-the-trainer training which also involves quarterly technical assistance from local experts who assist in giving guidance on how to use the Ansel Casey (is an assessment 		

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	<p>of youth life skills) in clinical practice</p> <ul style="list-style-type: none"> ▪ CPSA will offer sex offender assessment and treatment training June 3rd which will also include probation office staff who work with sex offenders. The training will be provided by Judith Becker. ▪ CPSA will provide six sessions of consultation and coaching around positive behavioral supports for GSA 3 and GSA 5 ▪ Motivational Interviewing training for network staff has been completed ▪ Behavioral Intervention pilots are currently occurring 		
Cenpatico	Cenpatico reports that functional analysis and behavioral support training has been funded and will be finalized over the next couple of weeks. Working on MMWIA efforts and completing fidelity audits.		
NARBHA	No updates		
Gila River	No updates		
ADJC	ADJC recently came out of a criminal audit, which is designed to provide ADJC assistance in reaching program improvement goals. ADJC is looking at transition services needed when children are released from correctional institutions. Larry indicates that their participation in the ACEC is beneficial as it is an opportunity to discuss children that often interface with multiple agencies. Dr. Wilson expressed an interest in reviewing data collected by ADJC.		
Juvenile Probation	Rudy Mayfield gave an update on the Tinker Toy Committee Meeting, which is a collaborative meeting led by Judge Willett, the committee is hosting a half-day conference tomorrow called Social Cognition. He also advised that a disproportionate minority conference is coming up in the next few months.		
DCYF	DCYF is still in negotiations with the Children's Bureau regarding the Child and Family Services Review and the PIP. Additionally a Title IV-B report is being prepared, a rough draft has been completed. Team Decision Making has been rolled out statewide.		

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DDD	Dr. Klaehn reports that the RBHA Medical Directors have formed a workgroup to discuss children's medication. Additionally this group is looking at autism and looking at ways of providing opportunities for people with special skills (i.e pediatricians) to treat people in their offices.	List as an agenda item update for next meeting	
ADE	The National School Mental Health Conference will be held in Phoenix this September.	Roberta to provide dates of the conference	
AOC	Jennie reported that she and James de Jesus have been meeting with Steve Tyrrell and have shared information about each other's systems. There has been discussion of criminogenic factors that impact risk and service needs of this population.		
Next Meeting	May 22 nd at the Division of Children, Youth and Families		
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